

Service is one of the six pillars of Bishop Hartley, a component of evangelization as a Christian living in a secular world, and a critical facet of fine character. We cannot emphasize its Christian value enough:

*So when he had washed their feet (and) put his garments back on and reclined at table again, he said to them, "Do you realize what I have done for you? You call me 'teacher' and 'master', and rightly so, for indeed I am. If I, therefore, the master and teacher, have washed your feet, you ought to wash one another's feet. I have given you a model to follow, so that as I have done for you, you should also do. Amen, amen, I say to you, no slave is greater than his master nor any messenger greater than the one who sent him. If you understand this, blessed are you if you do it. **John 13:12-17 NAB***

The service requirement of 25 hours for each student is not mandated for the 2020-2021 school year. Students will work through the house system to live out our call to service as a school. The below information is an explanation of our service requirements and the way to track and log hours. The X2Vol platform and account for each student is still being provided for students. Please log any individual service hours using the X2Vol platform detailed below.

Bishop Hartley asks students to engage in service every year that they are members of our school community. We recognize service that is done in support of the community, at non-profits, schools, or religious communities. In order to track our students' numerous service hours better, we implemented an online system of tracking hours last school year and will continue with that program this coming year. Current students are more than welcome to log their hours using their x2Vol information from the previous year, and incoming students will receive the proper login information once the school year begins. Students are more than welcome to complete their service over the summer, and then verify their service hours once they receive their information.

Service Verification

Most students will log their service hours after completing their service activities, and in order for this verification to be complete, an email for the supervisor is required. Below is an example of the information that students will input into our online system in order to log their hours:

Organization Name: Helping Others

Supervisor Name: Jane Doe

Supervisor Email: Janedoe@helpingothers.com

Dates and times: June 15 and 16; 8 to Noon both days (8 hours total)

Description: While completing my service at Helping Others, I was able to work with families that need assistance by sorting food and clothes so that their experience at Helping Others was enjoyable.

WHAT CAN I DO TO EARN SERVICE HOURS?

School Service

Students may earn service hours working school-sponsored activities organized by the administration, faculty and staff, House, or NHS. These activities could range from serving as an Ambassador at the Open House to school projects which support community agencies like the Bishop Griffin Center. This also includes working any summer camps for Bishop Hartley sports and/or extra-curricular activities. Students are also encouraged to do service at their previous grade school when appropriate.

Community Service

Students may earn service hours for work performed in conjunction with an **established community agency or organization** whose goals address the heart of Catholic teaching on social justice. **All organizations MUST BE NON-PROFIT.**

Church Service

Students may earn service hours by participating in the life of a parish or congregation in the form of serving Mass, singing in the choir/cantering, lecturing, or distributing communion. These hours require a year-long commitment to this ministry as dictated by your parish. Students may also earn service hours by working at events sponsored by the parish or congregation, such as spaghetti dinners, festivals, and staffing the nursery during Mass.

WHAT WILL NOT BE ACCEPTED AS SERVICE HOURS?

Family/Friend/Neighbor Related Service

Performing a family/friend/neighbor obligation is **NOT** considered service. Any work performed for free for an individual/family is **NOT** considered service. Examples that will **NOT** count for service include (but are not limited to) babysitting, raking leaves, and/or household chores.

FOR PROFIT BUSINESSES

Students may **NOT** earn service hours working for a for-profit professional business/office/company, even if the student does not get paid.

CLUBS/SPORTS

Students may **NOT** earn service hours for work performed as part of membership in a club or sport where there is a monetary benefit to the organization. This includes work performed for a club team that requires a payment to play.

WHERE CAN I FIND OPPORTUNITIES FOR SERVICE?

Option 1: There are service opportunities posted on the **Bulletin Board of x2Vol**, which is the first page the student sees when they log on to x2Vol. There are also some opportunities that are posted under the Opportunities Tab (My Opportunities - events that Bishop Hartley will post; Local Opportunities - posted by organizations that are approved by Bishop Hartley.

When signing up through x2Vol, the students are expected to follow through and complete the service. These organizations are depending on the students to be reliable and show up for their commitments. Students who sign up through x2Vol do not need to log their hours, the organization will verify the hours after the service is completed.

Option 2: Bishop Hartley will maintain a running online document with organizations that are in need to service and how students can get in contact with these organizations. This information will be posted on the Bishop Hartley website, and on the x2Vol Bulletin Board. It will be up to the students to reach out and connect with these organizations, and therefore the students will need to log their hours once they have completed their service themselves.

For any questions about service or X2Vol please contact

**Ms. Molly Hartge
House Service Coordinator
Springs Dean
Molly.Hartge@BishopHartley.org**