

COLLEGE CREDIT PLUS APPLICATION PROCESS for 2020 – 2021 School Year

Winter 2020, BHHS School Counseling Department

Please follow these steps to complete the College Credit Plus (CCP) process with Ohio Department of Higher Education (ODHE) and Columbus State Community College (CSCC).

You can find helpful CCP Checklists at:

- ODHE website: <http://education.ohio.gov/Topics/Ohio-Education-Options/Private-Schools/College-Credit-Plus-for-Nonpublic-School-Families>
- Columbus State's website: <https://www.cscs.edu/academics/college-credit-plus/homeschool.shtml>
- OR email ccpadvising@cscs.edu with any questions or concerns

****Follow instructions for “nonpublic” students. Please complete the checklists on these websites concurrently to complete this process successfully and on time.****

Steps to enroll in a College Credit Plus course:

1. You need to let ODHE know that you intend to participate in College Credit Plus. You do this by submitting your “**Letter of Intent**” to the ODHE, via the link above, no later than **April 1st, 2020**.
2. At your earliest opportunity: Student must **apply to Columbus State** (CSCC) for the semester(s) in which you intend to enroll (see below for course and semester information).
 - a. Go to: <https://www.cscs.edu/admissions/ccp-app.shtml>
 - b. Complete this application ASAP (by March 1st is ideal). There is a funding application deadline which requires your acceptance to Columbus State to be completed before applying for funding.
 - c. Please file both your **Cougar ID** and your **acceptance letter** once received.
3. **Apply for State Funding** through ODHE starting February 3rd and no later than **April 1, 2020** at 5pm. After applying to CSCC, a student's parent must create a OH ID account (SAFE Portal) on ODHE's website in order to apply for state funding: <http://education.ohio.gov/Topics/Ohio-Education-Options/Private-Schools/College-Credit-Plus-for-Nonpublic-School-Families>.
 - a. You will need your acceptance letter or “letter of standing” email (for current CSCC CCP students) from CSCC when completing your funding application.
 - b. You will need to state how many credits you are requesting to be funded, use this information in requesting **9 TOTAL CREDITS for 2020 - 2021**:
 - i. **MATH 1152 (CALC II): 5 Semester Hours (Autumn Semester)**
 - ii. **STATS 1450 (Stats): 4 Semester Hours (Spring Semester)**
4. You will receive your state funding award notification letter by **May 6, 2020** in your OH ID account outlining how many semester hours have been approved for funding. **This letter MUST be sent to Columbus State in order to cover the cost(s) of eligible courses.** Please also bring a copy to your school counselor. Partial semester coverage is not accepted by Columbus State.
5. You must submit an ACT/SAT test score (if available) OR take CSCC's placement test to complete your application and eligibility for CCP courses at Hartley. **Students MUST COMPLETE THIS PLACEMENT TEST BY MAY 1st to take Math 1152 or Stats 1450:** <https://www.cscs.edu/admissions/placement-testing/college-credit-plus.shtml>
6. Complete the **CCP Consent form** for Columbus State before May 1st, 2020. **Please also bring a copy of this consent form to your school counselor.**

****Please contact ccpadvising@cscs.edu, an Academic Advisor at Columbus State, or your School Counselor for any help and further information.**