

Dear Bishop Hartley Families:

As we approach the beginning of the 2018-2019 school year, I would like to take this opportunity to welcome all our families. To old friends and new families, our pledge to provide the best Catholic education for your children will continue to resonate loud and clear. Our school from its founding has stressed excellence, defended traditions, and honored legacies...in this there is no compromise or change.

We are driven by the desire to give our young people the very best...be it prayerful reflection through retreats, academic preparation, facility enhancements, or the security of a safe environment for everyone. Last year, we welcomed Dr. Sharon Murphy as a full-time clinical psychologist in order to provide a full range of mental health services. This year, Bishop Hartley will once again be at the forefront of Diocesan Catholic education. We are proud of the multi-purpose facility being built this summer and fall. This facility will provide additional space for classrooms, retreats, a weight room, and an auxiliary gym.

This August, Bishop Hartley will open its doors for the sixty-second year with the same dedication to Catholic education as the good Sisters of Notre Dame de Namur did in year one.

Last year's theme reminded the entire Bishop Hartley community of a belief long held in the hallowed halls of Hartley: the importance of combining both academic preparation and gospel values that touch our hearts such as kindness, forgiveness, empathy, inclusion, and hospitality to name a few.

"A school's culture resides in the hearts and souls of its people."
Gandhi

In paraphrasing Gandhi, this year's theme stresses the importance that everyone in the Hartley community contributes to the culture of our school. Students, teachers, administrators, parents and staff need to positively impact our culture so our learning environment is at its very best.

If there is anything I can do to help your child this school year, please don't hesitate to contact me. The unvoiced problem cannot be resolved, as the missed opportunity rarely offers itself again. We trust your experience with Bishop Hartley will strengthen your faith in Catholic education and provide a learning environment worthy of your love and care for your child.

Sincerely,



Michael R. Winters
Principal

Faculty and Staff Changes 2018

We begin by saying “good-bye and thank you” to the following faculty members:

Ben Swinerton (Math) will be continue his teaching and coaching career at Walsh Jesuit High School in Akron which moves him closer to home; his colleagues and students will miss self-deprecating sense of humor and kind and easy manner.

This is our second good-bye to **Bianca Smith, Class of 2000** (Notre dame Program), who “graduates” again now that senior Casey King whom Bianca has served as an interpreter for the past 4 years, takes off for college. We know a person with Bianca’s professionalism, grace, and interpersonal skills will continue to be successful. We will miss her!

Anne Umpleby is pursuing her commitment to student success by working as a literacy coach. Like her Social Studies colleagues, she has been an enthusiastic teacher and mentor committed to student success. We appreciate how she channeled her dance and OSU cheerleading experiences into her role as classroom choreographer and coach. She will remain an assistant cheer coach for the Hartley cheer team.

Sean Leugers is “going home” to Cincinnati to teach at his alma mater, Archbishop Moeller High School. Moeller is fortunate to add this dedicated Biology teacher to its staff, and Sean’s deep spirituality will enhance its Catholicity. We wish Sean, his wife, daughter and baby-to-be the best.

Teresa Monds is returning to her full-time Music position at St. Mary School in German Village. Here at Hartley, she has inspired both her students and colleagues with her creativity and positive attitude. She is a talented teacher and supportive colleague –and a Hawk for life!

Bob Grove retires after almost 20 years at Hartley as a member of the Science Department which he also served as chairman. His is a varied background and he brought the wisdom he learned as a Marine, policeman, public school teacher, and college professor to his classroom. We will miss the “Dean of D-Wing” who generously shared both his wit and wisdom with both students and colleagues. Bob and his wife Linda have a wide variety of interests which make their lives in retirement as busy ever.

Kathleen Servick retires after a 30-year teaching career at Bishop Hartley. To honor her dedication, a plaque with the following text and photo has been placed in C Wing Hall:



Kathleen Burns Servick devoted 30 years to Bishop Hartley High School, as a dedicated teacher, advisor, mentor, and colleague.

A 1971 graduate of Bishop Hartley, she attended The Ohio State University and graduated from Ohio Dominican College. As an English teacher, she guided all levels of students, sharing her passion for literature and writing. For over two decades, she was known as "the" freshman English teacher giving countless students a strong academic foundation as well as affection, acceptance, and encouragement.

Kathy's active support of students outside the classroom included serving as the cheerleading moderator from 1976-1979 and the National Honor Society advisor for many years. Students could count on her attendance at games, plays, and dances in addition to her participation in pep rallies, skits, and House events.

Kathy's colleagues also treasured her kindness and common sense advice, and especially valued her guidance as the Hartley representative for over 20 years to the Diocesan Professional Development Committee.

Kathy Servick will always be a treasured member of the Bishop Hartley family. Her wish for her students each year is now the community's wish for her retirement:

"Go confidently in the direction of your dreams. Live the life you have imagined." --
Henry David Thoreau

We welcome (in some cases, welcome back) the following people who will join us at Bishop Hartley for the 2018-2019 school year:

Maria Barber	Science
Melanie Batty	English
Christopher Blum	Math
Kailey Brochowski	World Languages

Rachel Dues	English
Shannon Howard	Social Studies
Andrea Klein	World Languages
Katie Komjati	Science
Ashley Logsdon	Religion and Science
Michelle McCoy	Health/Physical Education
Emma Miller	English
Megan Trinh	Math

Please look for more detailed introductions to the new and returning members of our community in the first Herald of the School year, August 23rd.

Student Handbook Changes and Points of Clarification

Below is a summary of key changes made to the student handbook and points of clarification for all. **Please note: This is a summary only and does not substitute for reading the full changes in the handbook and familiarizing yourself with them.**

The changes are divided into three sections according to type.

Academic Changes

1. **The Notre Dame Program** – This section of the handbook has been updated to clarify program criteria and services available for students.
2. **State Testing Requirement** – This section now includes information regarding the current State of Ohio requirements for end-of-course exams which must be fulfilled for students to receive a diploma, including information specific to the Class of 2019.
3. **College Admissions Standards for Curriculum** – Please consult this section for the most current curriculum standards for college-bound students, including details for World Language requirements.
4. **Valedictorian/Salutatorian Selection Criteria and Laude Designation** – Criteria for Valedictorian and Salutatorian selection and Laude Designation have been updated.
5. **College Credit Plus** – This section clarifies credit and tuition/fees for students enrolled in AP Calculus, Calculus II, and Statistics who have the option to participate in the College Credit Plus program.

Changes and Points of Emphasis for Behavioral Guidelines and General Information

1. **Defining Plagiarism/Cheating** – This section includes a more detailed definition of both plagiarism and cheating including links to resources for parents and students. The consequences for plagiarizing and cheating have also been updated. Please note: These policies apply to all academic departments and will be reviewed in detail within students' English classes. **The Academic Council will review the Academic Integrity Policy, including the consequences of plagiarism and cheating, at the start of the 2018-2019 school year.**
2. **Earbuds** - Earbuds may be used in study hall, the library, or a specific classroom with permission of the moderator and/or classroom teacher. Earbuds may not be worn in the hallways during the exchange of classroom for safety reasons.
3. **Lockers for Athletes** – This section has been updated to include the notice that athletes participating in a sport will be required to have both a locker and a lock.
4. **Water Bottles** - Water bottles will now be permitted in school for the 2018-2019 school year. **Only water will be permitted. No coffee, soft drinks, sport drinks, etc.**
5. **Waiver Policy for Athletic Eligibility** - A student may apply for a one-time waiver if his/her G.P.A. is between 1.44 and 1.74. Students whose G.P.A. is below 1.44 or have not passed five (5) classes in the previous quarter cannot apply for, nor will be granted a

waiver of participation. A student is eligible for a waiver one (1) time throughout his/her four-year academic career. Please see this section of the handbook for more specific details regarding the waiver conditions and requirements.

6. **Over the Counter Medication** – This section outlines the guidelines included in the nurse’s notes within this newsletter which outline school policy regarding over-the-counter medications.

Points of Emphasis for the 2018-2019 Dress Code

1. **House Lanyards and IDs - School-Issued House Lanyard and ID MUST be worn every day.**
2. **Facial Hair for Young Men - All young men must be clean-shaven.**
3. **Hair for Young Men and Women** – This section includes clarification of appropriate hairstyles for all students. **Final decisions regarding hair are left to the sole discretion of the administration.**
4. **Earrings for Young Men** – Young men may not wear earrings during school hours or at Baccalaureate, Senior Honors Assembly, or Graduation. This includes dress down days, Spirit days, and team days.
5. **Head Coverings for Young Women** – Please refer to this section for clarification guidelines regarding head coverings for young women.

FINAL FORMS: PAPERLESS PAPERWORK FOR BACK-TO-SCHOOL

Bishop Hartley utilizes a paperless system which is more convenient for our families - No more filling out the same form again and again. In addition to most of the back-to-school “paperwork” which can be completed online via Final Forms, Hartley also uses Final Forms for athletic forms and payments.

This year we are requiring a hard copy of the handbook acknowledgement, the technology agreement, and photo release consent form. Forms will be distributed to students during class meetings the first week of school.

If you are a new family, you will have to set up an account for each of your students. Returning families will find the forms for the 2018-19 school year in their existing accounts.

HOW DO I SIGN UP?

1. Go to <http://bishophartley.finalforms.com>
2. Click REGISTER under the Parent Icon and follow the directions.

Bishop Hartley High School has a comprehensive development plan.



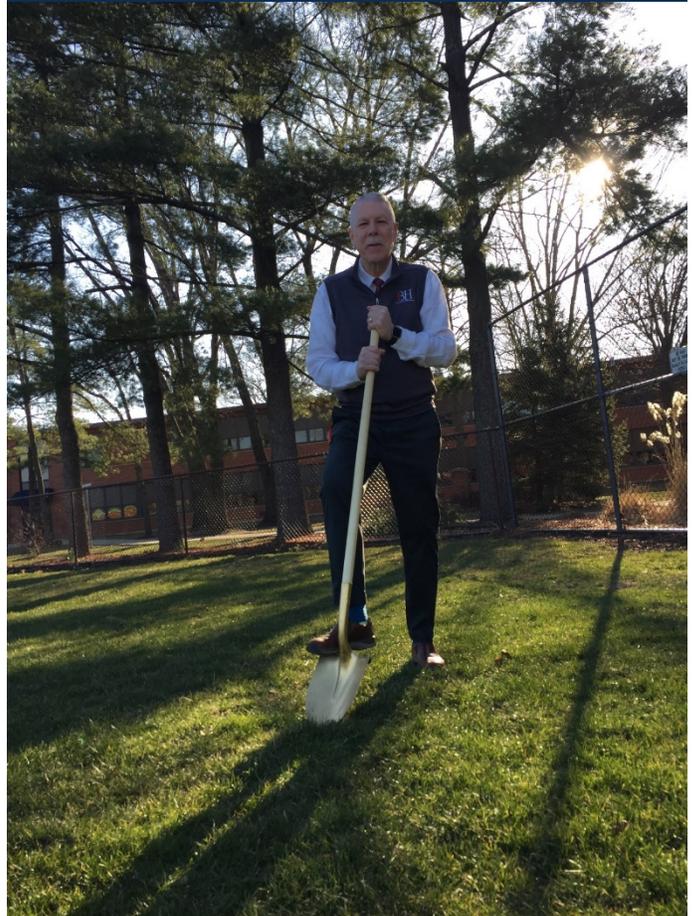
Hartley Family Tree Fund is Hartley's annual fund. Gifts to this fund support tuition reductions programs to enroll and retain dynamic students; award merit-based scholarships; and, provide need-based tuition assistance.

The Vision Campaign is the capital campaign in progress at Bishop Hartley High School.

As we continue to deliver the best quality Catholic education in Central Ohio, we look at what matters most: the safety of our students and the ability to create more opportunity for growth. This Vision Campaign will enable us to do both while providing the means to utilize current facilities in more efficient and diverse ways.

Two major enhancements are planned:

1. **Build a multi-purpose facility/auxiliary gymnasium.** This will allow for the following:
 - On-campus retreat center;
 - Athletic facilities for Hartley and feeder schools;
 - Additional classrooms and group meeting space;
 - New state-of-the-art weight room; and,
 - Elimination of late team practices and club meetings.
2. **Expand the Dick Geyer Gymnasium entrance to include a student commons area.** This improvement will provide the following:
 - Location for tutoring and study tables;
 - Safe haven for students before and after school;
 - Reception and concession area;
 - House System group meeting area; and,
 - Bishop Hartley High School museum.



EVENING OF *Excellence*

Each Spring, Hartley celebrates excellence at the Evening of Excellence dinner and auction. Proceeds from this event support the Hartley Family Tree Fund.

Mark your calendar for the 2019 event:
Saturday, April 13.

The Bishop Hartley High School Development Office can assist with multiple charitable giving options:

- ✓ Pledge payment plans
- ✓ Matching gift programs
- ✓ Gifts of stock, real estate, etc.
- ✓ Planned gifts
- ✓ Charitable IRA Rollovers

To learn more about any of these initiatives, please contact Tiffiney Hatem at 614.237.5421, ext. 10625 or thatem@cducation.org.

COACHING ROSTER

Football	Brad Burchfield	Brad.Burchfield@bishophartley.org
Boys Soccer	Chris Kowalski	Chris.Kowalski@bishophartley.org
Girls Soccer	Andrew Jahahn	Andrew.Jahahn@bishophartley.org
Girls Tennis	Lynn Winters	lynnannewinters@hotmail.com
Cross Country	Reggie Osborne	crosb123@sbcglobal.net
Field Hockey	Bridget Ebenhack	bridgetebenhack@hotmail.com
Boys Golf	David Liskowiak	dliskowiak4123@columbus.k12.oh.us
Girls Golf	TBD	TBD
Volleyball	Mike Rahe	mrahe@cdeducation.org
Cheerleading	Jennifer Steiner	HartleyCheerleading@gmail.com
Boys Basketball	Randy Kortokrax	Randy.Kortokrax@bishophartley.org
Girls Basketball	Donald Dennis	hartleycoachd@yahoo.com
Bowling	TBD	TBD
Swimming	Tony Phillips	hartleyswimming@gmail.com
Wrestling	Kevin Petrella	Kevin.Petrella@bishophartley.org
Baseball	Chris Sawyer	csawyer@ymail.com
Softball	April Wooten	april.wooten@gmail.com
Track	Reggie Osborne	crosb123@sbcglobal.net
Boys Tennis	Dan Chun	dan.f.chun@gmail.com
Girls Lacrosse	Molly Gilbert	mgilbert240@gmail.com

Semester Exams – See page 58 in the student handbook

Parents: Please look at the calendar before planning your winter vacations or summer activities.

With the exception of students who have a doctor's office note for an unforeseen illness

- *Students will **not be allowed** to take December exams early or after Christmas break.*
- *Students will **not be allowed** to take June exams early or after the last day of school (June 5th).*

Important change in semester exams: Our semester exams will take place over four days and be taken by period rather than by subject.

December Exams

Monday, December 17	Exams Periods 1 & 2	8:45AM-1:35PM
Tuesday, December 18	Exams Periods 3 & 4	8:45AM-1:35PM
Wednesday, December 19	Exams Periods 5 & 6	8:45AM-1:35PM
Thursday, December 20	Exam Period 7	8:45AM-10:30AM

June Exams – Undergraduates only (9th, 10th, and 11th grade students)

Friday, May 31	Undergraduate Exam Period 7	7:45AM-9:29AM *dismissal at 2:45PM
Monday, June 3	Undergraduate Exams Periods 6 & 5	8:45AM-1:35PM
Tuesday, June 4	Undergraduate Exams Periods 4 & 3	8:45AM-1:35PM
Wednesday, June 5	Undergraduate Exams Periods 2 & 1	8:45AM-1:35PM

PLEASE NOTE: Our Christmas break is 17 days long.

Students who make other plans and are absent during exam week will not be allowed to take exams early or after break is over.

Please plan your holiday trip accordingly. Inform family members, club coaches, parish leaders working on service trips or retreats, etc., that **your child is not available until exams are over.**

Please do not schedule doctor's appointments, elective surgery, etc. during this time.

Students who fall ill during exam week will be required to submit a doctor's office note indicating that the student was unable to test at the scheduled time, so alternative arrangements can be made to take the exam.



Children need healthy meals to learn. Your child's school offers healthy meals every school day. Your children may qualify for free meals or for reduced price meals.

1. DO I NEED TO FILL OUT AN APPLICATION FOR EACH CHILD? No. You can use *one Free and Reduced Price School Meals Application for all students in your household*. We cannot approve an application that is not complete, so be sure to fill out all required information. Return the completed application to one of your children's school.
2. WHO CAN GET FREE MEALS? All children in households receiving benefits from the Supplemental Nutrition Assistance Program (SNAP), the Food Distribution Program on Indian Reservations or, in some States, Temporary Assistance for Needy Families (TANF), can get free meals regardless of your income. Also, your children can get free meals if your household's gross income is within the free limits on the Federal Income Eligibility Guidelines. Medicaid numbers do not qualify students for the free or reduced lunch program.
3. CAN FOSTER CHILDREN GET FREE MEALS? Yes, foster children who are under the legal responsibility of a foster care agency or court, are eligible for free meals. Any foster child in the household is eligible for free meals regardless of income.
4. CAN HOMELESS, RUNAWAY, AND MIGRANT CHILDREN GET FREE MEALS? Yes, children who meet the definition of homeless, runaway, or migrant qualify for free meals. If you haven't been told your children will get free meals, please call or e-mail your child's school to see if they qualify.
5. WHO CAN GET REDUCED PRICE MEALS? Your children can get low cost meals if your household income is within the reduced price limits on the Federal Eligibility Income Chart, shown on this application.
6. SHOULD I FILL OUT AN APPLICATION IF I RECEIVED A LETTER THIS SCHOOL YEAR SAYING MY CHILDREN ARE APPROVED FOR FREE MEALS? Please carefully read the letter you received and follow the instructions. Call your child's school if you have questions.
7. MY CHILD'S APPLICATION WAS APPROVED LAST YEAR. DO I NEED TO FILL OUT ANOTHER ONE? Yes. Your child's application is only good for that school year and for the first few days of this school year. You must send a new application unless the school told you that your child is eligible for the new school year.
8. I GET WIC, CAN MY CHILD(REN) GET FREE MEALS? Children in households participating in WIC may be eligible for free or reduced price meals. **Please fill out an application.**
9. WILL THE INFORMATION I GIVE BE CHECKED? Yes and we may also ask you to send written proof.
10. IF I DON'T QUALIFY NOW, MAY I APPLY LATER? Yes, you may apply at any time during the school year. For example, children with a parent or guardian who becomes unemployed may become eligible for free or reduced price meals if the household income drops below the income limit. **You must fill out an application.**

11. WHAT IF I DISAGREE WITH THE SCHOOL'S DECISION ABOUT MY APPLICATION? You should talk to school officials. You also may ask for a hearing to have the decision reviewed.
12. MAY I APPLY IF SOMEONE IN MY HOUSEHOLD IS NOT A U.S. CITIZEN? Yes. You or your child(ren) do not have to be U.S. citizens to qualify for free or reduced price meals.
13. WHO SHOULD I INCLUDE AS MEMBERS OF MY HOUSEHOLD? You must include all people living in your household, related or not (such as grandparents, other relatives, or friends) who share income and expenses. You must include yourself and all children living with you. If you live with other people who are economically independent (for example, people whom you do not support, who do not share income with you or your children, and who pay a pro-rated share of expenses), do not include them.
14. WHAT IF MY INCOME IS NOT ALWAYS THE SAME? List the amount you normally receive. For example, if you normally make \$1000 each month, but you missed some work last month and only made \$900, put down that you make \$1000 per month. If you normally get overtime pay, include it, but do not include it if you only work overtime sometimes. If you have lost a job or had your hours or wages reduced, use your current income.
15. WE ARE IN THE MILITARY. DO WE INCLUDE OUR HOUSING ALLOWANCE AS INCOME? If you get an off-base housing allowance, it must be included as income. However, if your housing is part of the Military Housing Privatization Initiative, do not include your housing allowance as income.
16. MY SPOUSE IS DEPLOYED TO A COMBAT ZONE. IS HIS/HER COMBAT PAY COUNTED AS INCOME? No, if the combat pay is received in addition to basic pay because of deployment and it wasn't received before deployment, combat pay is not counted as income. Contact your child's school for more information.
17. MY FAMILY NEEDS MORE HELP. ARE THERE OTHER PROGRAMS WE MIGHT APPLY FOR? To find out how to apply for other assistance benefits, contact your local assistance office.

Sincerely,
Bishop Hartley Cafeteria

INSTRUCTIONS FOR APPLYING

A HOUSEHOLD MEMBER IS ANY CHILD OR ADULT LIVING WITH YOU.

IF YOUR HOUSEHOLD RECEIVES BENEFITS FROM SUPPLEMENTAL NUTRITION ASSISTANCE PROGRAM (SNAP), TEMPORARY ASSISTANCE FOR NEEDY FAMILIES, OR THE FOOD DISTRIBUTION PROGRAM ON INDIAN RESERVATIONS (FDPIR), FOLLOW THESE INSTRUCTIONS:

Part 1: List all household members and the name of school for each child.

Part 2: List the case number for any household member (including adults) receiving SNAP, TANF or FDPIR benefits.

Part 3: Skip this part.

Part 4: Skip this part.

Part 5: Sign the form. The last four digits of a Social Security Number are **not** necessary.

Part 6: Answer this question if you choose to.

IF NO ONE IN YOUR HOUSEHOLD GETS STATE SUPPLEMENTAL NUTRITION ASSISTANCE PROGRAM (SNAP), OR TEMPORARY ASSISTANCE FOR NEEDY FAMILIES (TANF) BENEFITS AND IF ANY CHILD IN YOUR HOUSEHOLD IS HOMELESS, A MIGRANT OR RUNAWAY, FOLLOW THESE INSTRUCTIONS:

Part 1: List all household members and the name of school for each child.

Part 2: Skip this part.

Part 3: If any child you are applying for is homeless, migrant, or a runaway check the appropriate box and call your child's school.

Part 4: Complete only if a child in your household isn't eligible under Part 3. See instructions for All Other Households.

Part 5: Sign the form. The last four digits of a Social Security Number are not necessary if you didn't need to fill in Part 4.

Part 6: Answer this question if you choose to.

IF YOU ARE APPLYING FOR A FOSTER CHILD, FOLLOW THESE INSTRUCTIONS:

If all children in the household are foster children:

Part 1: List all foster children and the school name for each child. Check the box indicating the child is a foster child.

Part 2: Skip this part.

Part 3: Skip this part.

Part 4: Skip this part.

Part 5: Sign the form. The last four digits of a Social Security Number are **not** necessary.

Part 6: Answer this question if you choose to.

If some of the children in the household are foster children:

Part 1: List all household members and the name of school for each child. For any person, including children, with no income, you must check the "No Income" box. Check the box if the child is a foster child.

Part 2: If the household does not have a case number, skip this part.

Part 3: If any child you are applying for is homeless, migrant, or a runaway check the appropriate box and call your child's school. If not, skip this part.

Part 4: Follow these instructions to report total household income from this month or last month.

- **Box 1—Name:** List all household members with income.
- **Box 2—Gross Income and How Often It Was Received:** For each household member, list each type of income received for the month. You must tell us how often the money is received—weekly, every other week, twice a month or monthly. For earnings, be sure to list the **gross income**, not the take-home pay. Gross income is the amount earned *before* taxes and other deductions. You should be able to find it on your pay stub or your boss can tell you.
- **For other income**, list the amount each person got for the month from welfare, child support, alimony, pensions, retirement, Social Security, Supplemental Security Income (SSI), Veteran’s benefits (VA benefits), and disability benefits.
- **Under All Other Income**, list Worker’s Compensation, unemployment or strike benefits, regular contributions from people who do not live in your household, and any other income. Do not include income from SNAP, FDPIR, WIC, Federal education benefits and foster payments received by the family from the placing agency. For **ONLY** the self-employed, under *Earnings from Work*, report income after expenses. This is for your business, farm, or rental property. If you are in the Military Privatized Housing Initiative or get combat pay, do not include these allowances as income.

Part 5: Adult household member must sign the form and list the last four digits of their Social Security Number (or mark the box if s/he doesn’t have one).

Part 6: Answer this question, if you choose.

ALL OTHER HOUSEHOLDS, INCLUDING WIC HOUSEHOLDS, FOLLOW THESE INSTRUCTIONS:
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Part 1: List all household members and the name of school for each child. For any person, including children, with no income, you must check the “No Income” box.

Part 2: If the household does not have a case number, skip this part.

Part 3: If any child you are applying for is homeless, migrant, or a runaway check the appropriate box and call your child’s school. If not, skip this part.

Part 4: Follow these instructions to report total household income from this month or last month.

- **Box 1—Name:** List all household members with income.
- **Box 2—Gross Income and How Often It Was Received:** For each household member, list each type of income received for the month. You must tell us how often the money is received—weekly, every other week, twice a month or monthly. For earnings, be sure to list the **gross income**, not the take-home pay. Gross income is the amount earned *before* taxes and other deductions. You should be able to find it on your pay stub or your boss can tell you.
- **For other income**, list the amount each person got for the month from welfare, child support, alimony, pensions, retirement, Social Security, Supplemental Security Income (SSI), Veteran’s benefits (VA benefits), and disability benefits. **Under All Other Income**, list Worker’s Compensation, unemployment or strike benefits, regular contributions from people who do not live in your household, and any other income. Do not include income from SNAP, FDPIR, WIC, Federal education benefits and foster payments received by the family from the placing agency. For **ONLY** the self-employed, under *Earnings from Work*, report income after expenses. This is for your business, farm, or rental property. Do not include income from SNAP, FDPIR, WIC or Federal education benefits. If you are in the Military Privatized Housing Initiative or get combat pay, do not include these allowances as income.

Part 5: Adult household member must sign the form and list the last four digits of their Social Security Number (or mark the box if s/he doesn’t have one).

Part 6: Answer, this question if you choose.

2018-19 School Year
FREE AND REDUCED PRICE SCHOOL MEALS FAMILY APPLICATION

PART 1. ALL HOUSEHOLD MEMBERS			
Names of <u>all</u> household members (First, Middle Initial, Last)	Name of school for each child/or indicate "NA" if child is not in school	Check if a foster child (legal responsibility of welfare agency or court) * If all children listed below are foster children, skip to Part 5 to sign this form.	Check if NO income
		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>

PART 2. BENEFITS

IF ANY MEMBER OF YOUR HOUSEHOLD RECEIVES [SNAP], [FDPIR] OR [TANF Cash Assistance], PROVIDE THE NAME AND CASE NUMBER FOR THE PERSON WHO RECEIVES BENEFITS AND **SKIP TO PART 5. IF NO ONE RECEIVES THESE BENEFITS, SKIP TO PART 3.**

NAME: _____ CASE NUMBER: _____

PART 3. IF ANY CHILD YOU ARE APPLYING FOR IS HOMELESS, MIGRANT, OR A RUNAWAY CHECK THE APPROPRIATE BOX AND CALL YOUR CHILD'S SCHOOL.

HOMELESS MIGRANT RUNAWAY

PART 4. TOTAL HOUSEHOLD GROSS INCOME. You must tell us how much and how often.

1. NAME (List only household members with income)	2. GROSS INCOME AND HOW OFTEN IT WAS RECEIVED			
	Earnings From Work before deductions	Welfare, child support, alimony	Pensions, retirement, Social Security, SSI, VA benefits	All Other Income
<i>(Example) Jane Smith</i>	\$199.99/weekly	\$149.99/every other week	\$99.99/monthly	\$50.00/monthly
	\$___/_____	\$___/_____	\$___/_____	\$___/_____
	\$___/_____	\$___/_____	\$___/_____	\$___/_____
	\$___/_____	\$___/_____	\$___/_____	\$___/_____
	\$___/_____	\$___/_____	\$___/_____	\$___/_____
	\$___/_____	\$___/_____	\$___/_____	\$___/_____

PART 5. SIGNATURE AND LAST FOUR DIGITS OF SOCIAL SECURITY NUMBER (ADULT MUST SIGN)

An adult household member must sign the application. **If Part 4 is completed, the adult signing the form also must list the last four digits of his or her Social Security Number or mark the "I do not have a Social Security Number" box.** (See Statement on the back of this page.)

I certify (promise) that all information on this application is true and that all income is reported. I understand that the school will get Federal funds based on the information I give. I understand that school officials may verify (check) the information. I understand that if I purposely give false information, my children may lose meal benefits, and I may be prosecuted.

Sign here: _____ Print name: _____

Date: _____

Address: _____ Phone Number: _____

City: _____ State: _____ Zip Code: _____

Last four digits of Social Security Number: *** - ** - ____ - ____ I do not have a Social Security Number

PART 6. CHILDREN'S ETHNIC AND RACIAL IDENTITIES (OPTIONAL)

Choose one ethnicity:

- Hispanic/Latino
- Not Hispanic/Latino

Choose one or more (regardless of ethnicity):

- Asian
- American Indian or Alaska Native
- Black or African American
- White
- Native Hawaiian or other Pacific Islander

Your children may qualify for free or reduced price meals if your household income falls at or below the limits found at this website: <http://www.fns.usda.gov/cnd/governance/notices/iegs/RPieg.pdf>

The Richard B. Russell National School Lunch Act requires the information on this application. You do not have to give the information, but if you do not, we cannot approve your child for free or reduced price meals. You must include the last four digits of the social security number of the adult household member who signs the application. The last four digits of the social security number is not required when you apply on behalf of a foster child or you list a Supplemental Nutrition Assistance Program (SNAP), Temporary Assistance for Needy Families (TANF) Program or Food Distribution Program on Indian Reservations (FDPIR) case number or other FDPIR identifier for your child or when you indicate that the adult household member signing the application does not have a social security number. We will use your information to determine if your child is eligible for free or reduced price meals, and for administration and enforcement of the lunch and breakfast programs. We MAY share your eligibility information with education, health, and nutrition programs to help them evaluate, fund, or determine benefits for their programs, auditors for program reviews, and law enforcement officials to help them look into violations of program rules.

Non-discrimination Statement: This explains what to do if you believe you have been treated unfairly. "In accordance with Federal Law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, age, or disability. To file a complaint of discrimination, write USDA, Director, Office of Adjudication, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410 or call toll free (866) 632-9992 (Voice). Individuals who are hearing impaired or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339; or (800) 845-6136 (Spanish). USDA is an equal opportunity provider and employer."

SHARING INFORMATION WITH MEDICAID/SCHIP

Dear Parent/Guardian:

If your children get free or reduced price school meals, they may also be able to get free or low-cost health insurance through Medicaid or the State Children's Health Insurance Program (SCHIP). Children with health insurance are more likely to get regular health care and are less likely to miss school because of sickness.

Because health insurance is so important to children's well-being, *the law allows us to tell Medicaid and SCHIP that your children are eligible for free or reduced price meals, **unless you tell us not to.*** Medicaid and SCHIP only use the information to identify children who may be eligible for their programs. Program officials may contact you to offer to enroll your children. Filling out the Free and Reduced Price School Meals Application does not automatically enroll your children in health insurance.

If you do not want us to share your information with Medicaid or SCHIP, fill out the form below and send in (Sending in this form will not change whether your children get free or reduced price meals).

No! I DO NOT want information from my Free and Reduced Price School Meals Application shared with Medicaid or the State Children's Health Insurance Program.

If you checked no, fill out the form below to ensure that your information is NOT shared for the child(ren) listed below:

Child's Name: _____ School: _____

Signature of Parent/Guardian: _____ Date: _____

Printed Name: _____

Address: _____

For more information, call your child's school.

Bishop Hartley Bus Transportation

Bloom Carroll Local School District

(614) 834-6706

FAX: (740) 756-7540

Bloom Carroll Local School District offers reimbursement for transportation to Bishop Hartley. Parents must go to the Bloom Carroll website (www.bloomcarroll.org), look under Departments and click on Transportation. Scroll down the page and click on View Transportation Form under “Reimbursement in Lieu of Transportation.” Please check the current form information for the deadline, it is usually in December. Reimbursement is sent to parents around the 2nd week of June.

Canal Winchester Local Schools

(614) 833-2164

FAX: (614) 833-2165

Canal Winchester Schools does not offer transportation but does offer reimbursement. Please contact Mrs. Kim Collura, Bishop Hartley High School Registrar – Office of Administrative Services, at (614) 237-5421 ext. 10623 for information.

Columbus City Schools

(614) 365-5074

FAX: (614) 365-5815

A Hartley family which lives in the Columbus City School District and wants transportation needs to apply online at www.ccsosoh.us/Transportation.aspx and scroll down to Transportation Request for Charter/Non-Public Students. If you have any questions, please contact Mrs. Kim Collura, Bishop Hartley High School’s School Registrar – Office of Administrative Services, at (614) 237-5421 ext. 10623.

Gahanna-Jefferson Public Schools

(614) 751-7581

FAX: (614) 751-7584

Parents *must* contact the Gahanna-Jefferson Public School Transportation Office by mid-July to apply for transportation at (614) 751-7581.

Groveport Madison Schools

(614) 836-4962

FAX: (614) 836-6008

A Hartley family which lives in the Groveport Madison School District and wants transportation needs to contact Mrs. Kim Collura, Bishop Hartley High School Registrar – Office of Administrative Services, at (614) 237-5421 ext. 10623 to obtain an Application for Pupil Transportation. The application must be returned to Bishop Hartley for processing.

Hamilton Local School District

(614) 491-8044

FAX: (614) 491-8323

Reimbursement is offered in lieu of transportation. Parents need to contact the District at (614) 491-8044, ext. 1236 for information. Application for reimbursement *must* be done in early September. Proof of residency (lease or mortgage) and a utility bill must be presented for reimbursement.

Lakewood Local schools

(740) 928-8886

FAX: (740) 928-3731

Reimbursement is offered if the student's home school (Lakewood High School) would be no more than 30 minutes from the school the student is attending. (*Ohio Revised Code 3327.01*)

Lancaster City School District

(740) 687-7366

Reimbursement is offered if the student's home school (Lancaster High School) would be no more than 30 minutes from the school the student is attending. (*Ohio Revised Code 3327.01*)

Licking Heights Local School District

(740) 927-3340

FAX: (740) 927-0173

Licking Heights School district does *not* offer transportation or reimbursement for travel to Bishop Hartley.

New Albany Plain Local Schools

(614) 855-2033

FAX: (614) 855-4030

New Albany Plain Local School District *offers* reimbursement for transportation. Parents must contact the transportation office directly before the next school year, at the end of the current school year/first of August.

Pickerington Local School District

(614) 834-2164

Pickerington School District *offers* reimbursement for transportation. Parents must contact the transportation office directly before the next school year, at the end of the current school year/first of August.

Reynoldsburg City Schools

(614) 501-1033

FAX: (614) 501-1049

A Hartley family which lives in the Reynoldsburg City School District and wants transportation needs to contact Mrs. Kim Collura, Bishop Hartley High School Registrar – Office of Administrative Services, at (614) 237-5421 ext. 10623 to obtain the packet for Residents Requesting Pupil Transportation. Families need to take the completed forms to the Welcome Center, 1555 Graham Road, open 8:00 a.m. – 4:00 p.m. Monday through Friday, with all required documents for new or renewal. The forms can also be mailed to 1555 Graham Road, Reynoldsburg, OH 43068, faxed to (614) 501-1049, or emailed to jchomin@reyn.org.

South-Western City School District

(614) 801-8550

FAX: (614) 277-3591

Parents need to contact the South-Western City School District Transportation to get a form for reimbursement. Any family currently enrolled in the reimbursement program need not reapply. You will receive a renewal form in August along with the reimbursement. Only new families need to apply.

Southwest Licking Local School District

(740) 927-5901

FAX: (740) 964-3234

Parents need to go to the Southwest Licking School District Transportation Office, 10653 Hazelton-Etna Road, Pataskala, OH 43062 to pick up an application.

Westerville City School District

(614) 797-5950

FAX: (614) 797-5951

Parents must register for transportation at the Westerville City Schools' Enrollment and Family Resource Center (EC), located inside the OhioHealth Medical Building at 300 Polaris Parkway, Suite 3200, Westerville, OH 43082. All necessary forms and information will be available on the website (www.wcsoh.org). The family needs to visit the Enrollment Center, in person, to ensure the forms are submitted in a timely manner. ***Deadline for the 2018-2019 school year was July 20, 2018.***

Whitehall City Schools

(614) 417-5122

FAX: (614) 417-5142

Whitehall City School district does ***not*** offer transportation or reimbursement for travel to Bishop Hartley.

Reminders from the School Nurse

Meningitis Vaccine Requirements For All Students Entering 12th Grade

Students entering the 12th grade are required by state law to be fully vaccinated against meningitis upon the start of the school year (ORC 3313.671).

The meningococcal vaccine helps to protect your child against meningitis, a deadly infection of the covering of the brain and spinal cord. Parents / Guardians of incoming seniors are required to provide documentation from a health care provider indicating that their student has been fully vaccinated against meningitis.

“A single dose of Menactra or Meneveo vaccine should be given at age 11 – 12 years with a booster dose at age 16 years. However, if the first dose is administered at age 16 - 18 a booster is not needed” (U.S. Department of Health and Human Services Centers for Disease Control).

Documentation is expected to be turned in on or before the first day of school. Students who are not in compliance with this state requirement **by Friday September 14** will be excluded from school until the necessary documentation is provided.

***** Don't wait until the end of summer, act now! Doctor offices and clinics get very busy in August and September as parents scramble to get yearly physicals and to update immunizations.**

Reminder Regarding the Use of Over the Counter Medications at School

For the health and safety of our students, Bishop Hartley has an established policy regarding the use of over the counter (OTC) medications while at school.

Ohio Law requires that all medication be sent to school in the container in which the medication was dispensed/purchased. The container must have the original label indicating the name of the medication, dosage, and instructions for administration. In other words, no baggies of unidentified pills!

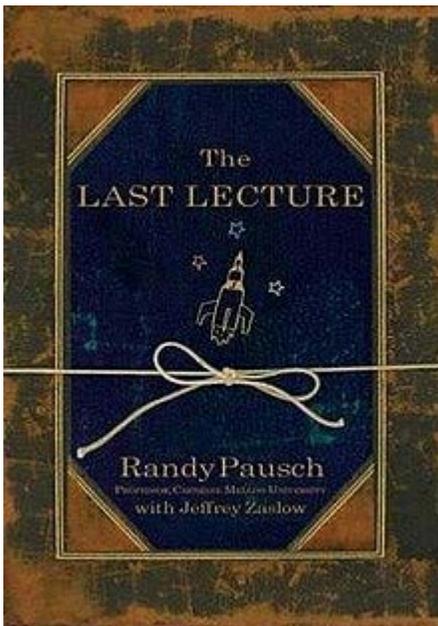
The school does not dispense any medication without a parent signature and doctor's order. This includes OTC medications such as Tylenol, antacids, or cold remedies. If a student anticipates the needs for such medications during a particular school day he/she is permitted to bring one or two doses of the medication for their own personal use for that day. Again, the medication must be in the original container indicating the name of medication. **Medications must never be shared with other students!**

For questions or concerns please talk to Mrs. Hinterschied, our school nurse. You are also encouraged to refer to page 75 of the Student Handbook for a complete explanation of the medication policy including the use of prescription as well as OTC medications.

If you have any questions please contact Regina Hinterschied RN, School Nurse
614 237-5421 Ex. 10629 or email rhinterschied4163@columbus.k12.oh.us.

Community Read

For the third year in a row, the Hartley Community Read will bring Hawks together through a shared reading experience. All students, faculty, and staff will read *The Last Lecture*, by Randy Pausch, before returning to school in the fall for the 2018-19 school year. Parents are welcome and encouraged to join in this shared reading experience. This unique work of non-fiction introduces wonderful life lessons and many themes which are relevant in any classroom as well as in our students' lives outside of the school building, including questions of mortality and the legacies we leave behind. Facing a losing battle with pancreatic cancer, Pausch used the book to memorialize all the things he wanted to share with his young children, and we are all the wiser for him sharing them with us, too. Pausch passed away in 2008, just three and a half months after the book was published. We look forward to discussing this book with you in the fall!





Dear Parents/Guardians:

As the school year comes to an end and summer begins, freedom abounds and structure can fall by the wayside. When it comes to your teen's technology use, whether on a cell phone, internet use or video games, please remember healthy boundaries and rules are more important now than ever.

The internet should be treated like a house party or open playground. Just as you would want to know where your child is going and with whom he/she may be interacting, cyberspace is no different. Please encourage your family to do the following this summer:

- Sit down with your teen and look through his/her phone together, once a week is suggested.
- If you do not feel comfortable with the number of apps, or do not understand certain apps, then delete them until you are able to do some research or feel more comfortable with your teen using them when you're not around.
- Follow your teen on his/her social media accounts (Twitter, Snapchat, Instagram, etc.)
- Talk with your teen about his/her accounts and what is good and bad about them. Look through their list of "followers" together: do you know these people? How many are strangers?
- Continue to put phones/computers/tablets in one place at night (i.e. 10pm in the parent's bedroom) because, as many of us know from our teenage years, nothing constructive happens after midnight.
- Remember many teens communicate through Snapchat, an app where you can text and send photos or video, and the content disappears after a certain amount of time.

It can be helpful to download these apps on your own phone to experience the features yourself instead of trying to understand how they work exclusively from your teen's point of view. Snapchat is both useful and fun especially when keeping up with friends and family, but since content disappears quickly it can be tempting for some teens to send inappropriate content to one another. This is dangerous and should be discussed openly within your family.

We encourage you to read [this article](#) and visit our School Counseling webpage for more [parent resources](#). We wish you a safe and relaxing summer break and look forward to seeing your students in August!

Student Services Team

Month of August

Office Hours:

August 1-3 – 9am-2pm

August 6-10 – 8am-3pm

August 13 – open regular school hours, 7:30am-3:30pm

Important Dates:

- August 14
 - Seniors
 - Pictures - 8am-11am
 - Parking – 8am-8:30am
 - Schedules – 9am-11am
- August 15
 - Juniors and Sophomores
 - Pictures – 8am-noon
 - Parking – 8am-9am
 - Schedules – 9am-11am
 - Transfer Student Orientation, 10am-11:30am
- August 16
 - Freshman and Transfer Parent Orientation, 7pm
 - Freshman House Sorting Night and Hartley Fest, 7pm
- August 21
 - Freshman Orientation, 7:45am-12:30pm
 - Freshman Pictures – 8am-10am
 - Freshman Mass – 10am
- August 22
 - First Day of School (A-Wednesday/House Uniform)
- August 23
 - Senior Parent Meeting, 7pm (Cafeteria)
- August 29
 - Meet the Teacher Night, 7pm-9pm

2018-19 PLC LATE START DATES

Professional Learning Communities (PLC) are the scheduled staff development meetings at Bishop Hartley. These are held in the mornings and result in late arrival days for students. Student arrival time should be adjusted to meet the 9:30 a.m. first period start time. Take note that the warning bell will ring at 9:20 a.m. The school day will end at 2:45 p.m. as usual.

School Buses: School buses run on their normal schedule on PLC days. This means that though Hartley has a later start, there are no late arrival buses.

Student Arrival: Adult supervision in a designated area will be provided for students who arrive between 7 a.m. and 9:20 a.m. Breakfast will not be offered in the cafeteria on these mornings. However, students will have a full lunch schedule as usual.

The scheduled PLC meetings for the 2018-19 school year are:

September 20, 2018

November 15, 2018

January 24, 2019

April 25, 2019

BISHOP HARTLEY HIGH SCHOOL
All School Eucharistic Liturgies and Prayer Services
School Year 2018-19

Please note: All Masses and Prayer Services begin at 10:05 a.m. in the gym unless otherwise indicated.

Date	Liturgy or Prayer Service
Tue. Aug. 21	Freshman Orientation Mass in Chapel 10:00 am
Thur. Aug. 30	Opening All School Eucharistic Liturgy
Fri. Aug. 31	All Day Eucharistic Exposition and Adoration
Tue. Sep. 11	National Honor Society Induction with Morning Prayer
Fri. Sep. 21	All Day Eucharistic Exposition and Adoration
Tue. Sep. 25	Homecoming Eucharistic Liturgy
Thur. Oct. 18	Respect Life Eucharistic Liturgy
Fri. Oct. 26	All Day Eucharistic Exposition and Adoration
Thur. Nov. 01	All School Eucharistic Liturgy - Solemnity of All Saints
Fri. Nov. 30	All Day Eucharistic Exposition and Adoration
Wed. Dec. 05	Advent Reconciliation All School Prayer Service <i>Individual Celebration of the Sacrament of Reconciliation through Religion Classes on Thursday, December 06</i>
Wed. Dec. 12	All School Eucharistic Liturgy – Our Lady of Guadalupe
Thur. Jan. 31	Catholic School Week Liturgy
Wed. Feb. 20	All School Eucharistic Liturgy – Celebrate Diversity
Fri. Feb. 22	All Day Eucharistic Exposition and Adoration
Wed. Mar. 06	Ash Wednesday All School Liturgy
Wed. Mar. 20	Lenten Reconciliation All School Prayer Service <i>Individual Celebration of the Sacrament of Reconciliation through Religion Classes on Thursday, March 21</i>
Wed. Apr. 17	Holy Week Stations of the Cross-Prayer Service
Fri. Apr. 26	Grandparents Day Eucharistic Liturgy
Fri. May 03	Founders Day Eucharistic Liturgy
Wed. May 08	May Crowning
Fri. May 24	All Day Eucharistic Exposition and Adoration
Fri. May 31	Baccalaureate Eucharistic Liturgy 7:30 p.m. at St. Catharine

Friday Morning Mass at 7:10 am in St. James Chapel

**SAINT JOSEPH OFFICE OF PASTORAL CARE
OFFICE OF CAMPUS MINISTRY**

St. Joseph, patron of families and workers, pray for us.

Mission Statement: The goal of the Campus Ministry Program at Bishop Hartley High School is to foster and grow the culture of the school in which members of the Hartley family are led to follow Christ more closely, making God known, loved, served, and celebrated throughout our community.

In an effort to enhance the faith formation of our students, Bishop Hartley provides the following retreat opportunities for our students:

Senior “Kairos Retreat”

Theme: “Live the Fourth” Themes centered on Catholic Christian Adulthood

Location: Bergamo Retreat Center, 4400 Shakertown Road, Dayton, Ohio 45430 (937)426-2363

Dates: Seniors will be assigned to attend one of the three available sessions. We will work with students who are athletes or have extracurricular conflicts as coaches and moderators are aware of the dates and significance of school retreats (4 days, 3 nights).

Seniors may sign-up for their preferred dates when they come to school for pictures and parking on August 14, 2019.

Kairos 20: Sunday, November 18 – Wednesday, November 21, 2018

Kairos 21: Tuesday, January 15 – Friday, January 18, 2019

Kairos 22: Tuesday February 5– Friday, February 8, 2019

Kairos 23: (**Juniors** who wish to be leaders next year) Saturday, May 18 - Tuesday, May 21, 2019

Junior Retreat

Theme: Leadership and Building up the Community of God - run by Bergamo Retreat Center

Location: Bergamo Retreat Center, 4400 Shakertown Road, Dayton, Ohio 45430 (937)426-2363

Dates: Juniors will be assigned to attend one of three sessions via randomized computer selection. Please keep these dates available as assignments have not yet been made (2 days, 1 night).

Juniors attend retreat by Religion class, but accommodations will be made for students who are unable to attend their assigned date. In order to avoid conflicts, juniors will complete a survey at the beginning of the school year.

Session I: Sunday, October 28 – Monday, October 29, 2018

Session II: Sunday, December 9 – Monday, December 10, 2018

Session III: Sunday, February 3 – Monday, February 4, 2019

Session IV: Sunday, March 3 - Monday, March 4, 2019

Sophomore Retreat

Theme: Alpha - Students will experience select topics from the Alpha course which many parishes in the diocese are providing for their families in order to foster a safe environment to discuss and express their understanding of Jesus and the Bible. Sessions will be led by faculty members culminating in a day long retreat lead by a team from CYSC.

Location: Bishop Hartley High School

Date: Sessions will take place beginning in January 2019 and continuing through March 2019

Sophomore Retreat will take place on February 26th, 2019

Freshman Retreat

Theme: Focus on the School Pillars of Faith & Service- created and led by the Honors Junior Religion classes

Location: Bishop Hartley High School

Dates: Freshmen are assigned to and will attend one of two sessions scheduled during school hours based on House assignment.

Student ID Photos & Schedule Pick-up: August 14, 15 & 21

Student Photos and Schedule Pick-up are slated for August 14, 15 & 21. It is important for all students to have their photo taken even if they do not plan to purchase a photo package. School photos are used on the student IDs which students must wear on their House lanyard during the school day and provide admission to all home sporting events and drama productions; they will also be published in the 2018-19 yearbook. In addition, the student ID serves as the student's library and lunch card. Please look for your photo order forms to arrive via postal mail this summer. Paper forms will be available on picture day.

Photos for student IDs will be taken according to the schedule below:

- Seniors – August 14: 8-11 a.m. in the gymnasium
- Sophomores & Juniors – August 15: 8 a.m.-noon in the gymnasium
- Freshmen (during orientation) – August 21: 8-11 a.m. in the cafeteria
- A make-up day will be held October 15th.

Uniforms are not required for sophomore, junior or senior school photos (freshmen will be in uniform for orientation). However, students are reminded they must observe the school dress code and grooming rules including:

Boys: No extreme hairstyles, must be clean shaven, no earrings and no hats; dress casual shirts such as polos or dress shirts with sleeves must be worn; no sleeveless shirts or tank tops.

Girls: Shoulders must be covered and tops or blouses should have modest necklines; attire should be suitable for a special occasion and/or church.

** Schedule pick-up for sophomores, juniors, and seniors is 9-11 a.m. on the respective photo days.

Dear Class of 2019 Seniors and Parents:

If you wish for your senior's portrait to be featured in the 2019 yearbook and the official class composite, he or she will need to be photographed by Root Studios. Having Root Studios photograph all seniors for the yearbook and class composite ensures a complete representation of the Senior Class. Please note that you are not obligated to purchase your senior portraits from Root Studios – the yearbook session has no fee. Any senior not photographed by Root Studios will not appear in the yearbook or on the class composite.

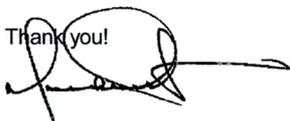
Root Studios will be photographing seniors at Bishop Hartley High School **beginning June 28th**. **EVERY SENIOR is scheduled for an appointment so watch for your appointment confirmation and session brochure in the mail.** Please review the session types, decide how many outfits you would like to be photographed in, and choose the photography session that best meets your needs. **Then, go to rootseniors.com to indicate your session type, confirm your scheduled appointment day and time, and prepay your session/deposit. If you cannot make your provided appointment time, please reschedule online.**

Root Studios provides the following portrait session options: (This information will also be included in the mailed brochure.)

<p>M: <i>Social Media Session</i></p>	<p><i>Includes a custom, downloadable video of all your images – perfect for sharing online! 18-24 poses, including traditional head- and-shoulders poses. Dress head-to-toe for full-length poses. Bring an extra outfit, for both “dress up” and casual portraits. (Email address required.) Outdoor poses available weather permitting.</i></p>	<ul style="list-style-type: none"> • \$50 Session Fee • No Proof Deposit • View & Order Online • Download Custom Video
<p>C: <i>Traditional</i></p>	<p>8-12 poses, includes traditional head-and-shoulders poses. Dress for your yearbook pose. Outdoor poses available weather permitting.</p>	<ul style="list-style-type: none"> • \$30 Session Fee • No Proof Deposit • View & Order Online
<p>Y: <i>Yearbook</i></p>	<p>4 traditional head-and-shoulders poses</p>	<ul style="list-style-type: none"> • No fee

For the yearbook pose, please follow our dress code requirements when selecting your attire for your Root Studios session. Senior boys should wear a collared dress shirt, coat and tie and senior girls need to wear dress clothes with sleeves at least elbow length and avoid any low necklines.

Please contact Root Studios (740.369.4215) with any question you might have.

Thank you!

 Michael R. Winters
 Principal

Car Registration

Car registration for seniors will take place August 14` from 8-8:30 a.m., and juniors and sophomores August 15 from 8-9 a.m.

Registered student drivers will be assigned parking spots which correspond to the number on their tags. When registering, each student must show a valid driver's license. Students with temporary licenses will NOT be issued a parking space until they have a valid driver's license. Additionally, students need to have the following:

- License plate number
- Make, Model, and Color of Car

Please review the information below to ensure you have the required information to register for parking:

- During registration, parking spaces will be issued on a first come-first served basis.
- Please arrive during the window of time for your class.
- The 2018-2019 registration fee is \$40 per car. Checks should be made payable to Bishop Hartley High School.
- ANY student driving to Bishop Hartley, whether parking on or off school grounds, must register his or her car.
- You are only allowed to park only in your numbered space. Violators will be subject to disciplinary action and fine.

Please Note: There is no early registration. This includes teams which are practicing or playing matches. Coaches were made aware of this last spring and asked to schedule accordingly.

Boot Camp for Freshmen and Transfer Students



All incoming freshmen and transfer students are required to attend a one (1) hour session describing the requirements, expectations, and the policies associated with the ASUS tablets. An email will be sent at the end of July with the registration link. No other method of registration will be accepted. Sessions will be limited in size, and students will receive their device during Boot Camp.

Families are asked to purchase a case for the device.

For planning purposes, sessions will be held on the following dates and times:

Monday, August 13 at 11:30am and 1pm

Tuesday, August 14 at 9am and 11am

Wednesday, August 15 at 11am and 1pm

Thursday, August 16 at 11am and 1pm

In the event your student cannot make one of the above sessions, a make-up session will be held after freshman orientation on Tuesday, August 22 starting at 12:30pm.

FRESHMEN & TRANSFER STUDENTS PARENT MEETING AND HOUSE ASSIGNMENT NIGHT: THURSDAY, AUG. 17 AT 7 P.M.

Parents of freshmen and transfer students will meet in the school gymnasium on Thursday, August 16 at 7 p.m. The purposes of this meeting are to introduce administrators and school counselors, address questions and concerns, and verbalize expectations.

While the parents are inside for the Freshmen and Transfer Student Parent Meeting, the students will gather on the football field with the 2017-18 Student House Leadership. Students will be given their House assignment and House polo shirt at this event. This is a marquee night, which means students will earn points for their House by attending. The House that has accumulated the most points at the end of the school year will win the House Cup.

Please note it is critical students attend as they will need their House shirt to be in uniform on the first full day of school on August 22, 2018.

#HartleyFest

August 16, 2018 @ 6:00 pm - 8:00 pm

#HartleyFest: The HPO will kick off the 2018-2019 school year with #HartleyFest on August 16 on Jack Ryan Field. This event, which is for **all** students and their parents and siblings, is from 6-8 p.m. This great start to the new school year features refreshments, snacks and some friendly competition with fun games for everyone on the field. #HartleyFest is a great opportunity for our students and families to get to know one another better as well as Bishop Hartley's outstanding faculty and staff. The event is planned in conjunction with our freshman sorting night, so all students can attend.

Please note this event is rain or shine. In the case of inclement weather, #HartleyFest will be moved inside.

Click [HERE](#) to RSVP or volunteer.

MEET-THE-TEACHER NIGHT

The annual Meet the Teacher Night is scheduled for August 29, 2018 from 7:00 to 9:00 PM. Mark your calendar now for this important event and be sure to look for more details in future newsletters.

ACT Review

An ACT review will be offered at Bishop Hartley during August. We are planning to hold sessions the week before school starts. Interested students may attend any or all sessions at no cost. Mrs. Maloof will review for reading, English, and writing. Mr. Krieger will review math. Interested students should email Mrs. Maloof at mmaloof@cdeducation.org by July 31st. In early August, those who have emailed will receive detailed information about time and location.

House Tailgate

Friday, September 7th @ 5:30 p.m.
Baseball Outfield

Food & Drinks - Bring the entire family!

The House Parent Organization is working on details for this event. Look for an announcement in the first Herald for this school year, August 23rd.

National Honor Society Induction

The induction ceremony for the Bishop Hartley High School Chapter of the National Honor Society is scheduled for Tuesday, September 11, 2018 10-11 a.m. Invitations will be sent home with new inductees at the beginning of the school year.



Bishop Hartley House Parent Organization

What is the HPO?

The House Parent Organization (HPO) provides parents, guardians, grandparents, and friends of Bishop Hartley with many opportunities to be active in the Hartley Family. The mission of the HPO is to foster parent participation through communication and a sense of belonging while advancing the spirit of the six pillars which are the foundation of Bishop Hartley High School.

“Every House a Home...In Every Home a Hawk” - Every parent is a member of the House Parent Organization. The HPO is similar in some ways to a home and school association, but it is more dynamic than the traditional parent group.

We send information about our events through many channels –, our school newsletter, The Herald; Facebook; Twitter; and, occasionally, Final Forms. All parents are invited to attend events sponsored by the HPO. HPO parent volunteers determine and organize events. To volunteer for #HartleyFest on August 16th, our first event of the year, visit our Signup Genius site:

<https://www.signupgenius.com/go/10c0a4aabaa2aa2ff2-hartleyfest4>

We are especially in need of volunteers to serve as coordinators for some of our annual events for them to continue. Please consider the following opportunities:

#HartleyFest – August 16, 2018 – This would be a shadow position to “learn the ropes” for next year.

House Tailgate – September 7, 2018 – We have a chairperson for this event, but we are in need of assistants.

Senior Breakfast and Baccalaureate Reception – May 31, 2019 – These are separate events on the same day. We use a Signup Genius web site to gather donations and volunteers. The coordinator is responsible for working with volunteers to setup each event, restock food as necessary throughout the event, and cleanup afterward.

HAWKS NEST VOLUNTEERS NEEDED

The Hawks Nest, our spirit wear, house apparel and bookstore, is looking for volunteers to allow the store to be open during school lunch periods Monday-Friday. The time frame for school days is approximately 11:30 a.m.-1 p.m. However, there are other occasions like sports games, meet the teacher nights, and special events which are great if you are looking to volunteer in the evenings. We welcome all volunteers, whether they can work once a month, once a week, or one evening event. Any time you can share is greatly appreciated. All volunteers must complete Protecting God's Children and participate in a background check. Please contact Linda Strapp, 614-855-3369 or momlakes@aol.com, for more information or to sign-up to help.

CAFETERIA VOLUNTEERS NEEDED

The cafeteria is in need of volunteers to help prep and serve lunch. There are two shifts: 9-11:30 a.m. and 11:15 a.m.-2 p.m. If you are interested please contact Shannon Payer at Bishophartleycafeteria@hotmail.com. Any time you can give us would be greatly appreciated. **Please note that Bishop Hartley no longer offers a volunteer option for EdChoice families.**