

Parent Volunteers

**The Hawks need your help
this 2011-2012 school year!**

1 *We need your information*

First Name: _____ Last Name: _____

Address: _____

City: _____ Zip: _____ Phone: _____

Email: _____

Student(s) Name(s): _____

Student(s) House: _____

*“Let us build a house
where prophets speak,
and words are strong
and true.”*

All are Welcome ©Marty Hagen,
GIA Publications, Inc.

2 *What would you like to help us with?* *(please check all that apply)*

Alumni Association (For all BHHS alums)

- Special Events (Homecoming, Golf Outing, Networking)
- Class Rep – Year of Graduation _____
- Leadership Team

Art Department

- Yearbook Fundraising *
(during student’s lunch periods in October)

Athletic Association

- Athletic Board
- Limited Field Maintenance
- Clock Operation (indoor athletics only)
- Concessions (any sport)

Bingo

- Kitchen/Concessions *
- Instants Worker *
- Floor Worker *

Career Speaker

- Speak to sophomores about your career and educational background

Campus Ministry

Retreat Chaperones *

- Freshman Retreat
 - Wednesday, September 14
 - Thursday, September 15
- Sophomore Retreat
 - Tuesday, September 27
 - Wednesday, September 28
 - Friday, September 30
- Junior Retreat
 - Thursday, March 8
 - Friday, March 9
- Senior Retreat
 - Sunday, October 23 (overnight)
 - Sunday, November 6 (overnight)
 - Sunday, December 11 (overnight)
 - Sunday, January 8 (overnight)

Cafeteria

Parents are asked to volunteer for one shift of 2 ½ hours each month. The shifts are 9AM-11:30AM or 11:15AM-1:45PM. We are more in need of volunteers for the later shift during which you will be serving food to the students. This time slot is very critical because without servers, the student’s eating time is greatly reduced by the time it takes them to get through the line. If you are able to volunteer more than once a month, we would be very appreciative. To volunteer, please contact Shannon Payer directly at bishophartleycafeteria@hotmail.com.

Central Ohio Cross Country Invitational

Sponsored by BHHS

- Saturday, September 17

PLEASE NOTE: Per Diocesan Policy, those volunteer opportunities marked with an asterisk (*) require a background check, finger printing, and completion of the Protecting God’s Children program. Visit www.virtus.org to register for a session. Drivers also need proof of insurance and a seat belt for each passenger.

over

Choir

- Drive/Chaperone field trips during school day*
(Do not need to be a choir parent)

Drama Department

- Help build sets *
- Run errands
- Sew costumes *
- Sell tickets/concessions
- Monitor students *

Evening of Excellence Auction

Saturday, March 31

(See enclosed descriptions of volunteer opportunities)

- Donations Committee
 - Collect donations (January-March)
 - Prepare donations & signs (March)
 - Display donations (March 29 & 30)
 - Deliver purchases after auction
- Decorations Committee
- Hospitality Committee
- Supervise student volunteers * (during auction)
- Guest Relations Committee
- Food/Beverage Committee (same night of auction)
- Closeout Committee
- Set-Up Committee
 - Thursday, March 29 after school
 - Friday, March 30 daytime
 - Friday, March 31 evening
- Tear Down/Clean Up (April 1 after auction)
- Help where most needed

Fundraising

- Annual Fund
- Capital Campaign

Guidance Department

- Monitor students during tutoring *
Monday-Thursday 2:45 PM-3:15 PM

Day(s) available _____

Homecoming

- Decorate Stage (October 6)
- Chaperone crowning night activities * (October 6)
- Assist court at football game * (October 7)
- Chaperone dance * (October 8)

House Parent

- Help coordinate House events & work with House Dean *
- Help coordinate mentor group events & work with mentor teachers *

Kevin Mullin Memorial Walk/Run

- Sunday, April 22

Model United Nations

- Chaperone/Drive to conferences *

Networking Events

- Help plan and set-up for events
- Host or speak at an event

Outdoor Adventure Club

- Chaperone hiking, rock climbing, canoeing *

Parent Ambassador

- Promote Hartley to middle school parents, and continue relationships through admittance
Parish _____

Powerlifting

- Plan/Participate in powerlifting meets

Parent Association

- Hawk's Nest Bookstore *
 - During Lunch (Times dependent on daily schedule)
 - After School (2:40 PM-3:15 PM)
 - Occasional Evenings/Weekends
 - During Sporting Events
- Poinsettia Sale (December)
- Catholic Schools Week
Teacher Appreciation Breakfast (Tuesday, January 31)
- Father/Daughter Dance (Saturday, February 4)
- Mother/Son Dance (Saturday, February 18)
- Style Show (Saturday, March 3)

Wrestling

- CCL Wrestling Meet (Saturday, February 11)

3 Return this form

Simply return this form to Bishop Hartley's main office by September 20th, and we will contact you about your selections.

Or mail it to: Bishop Hartley High School
c/o Miss Prout
1285 Zettler Rd.
Columbus, OH 43227

Or fax it to: (614)237-3809
ATTN: Miss Prout

Thank You, Parents!